CUSTOMER SUPPLIED PRODUCT

1. Where material is supplied to the Company by the client for use in the contract works it is the client's responsibility to ensure material conforms to the contract requirements. The company, however, will normally inspect such material to satisfy itself as to conformity and condition.

2. Customer supplied material will be inspected in the same way as Vendor supplied material with any deficiencies being noted on the Material Inspection Sheets and reported to the Production Manager. The Production Manager must then inform the client (normally in writing) and await instructions concerning the disposition of the material.

3. When non‑conformance, shortage or damage is discovered on receipt of material it is the responsibility of the person carrying out the receiving inspection to clearly identify and label the material and separate it from other conforming material until such time as instructions are given concerning disposition of the material.

 = If product is found unsuitable for use rotech will report this and records maintained

4. Any material supplied by the client will be clearly identified. This is in order to prevent the use of customer supplied material other than in its designated location.

5. Rotech Fabrications Ltd Intellectual property library (Form 097 Rev 01.) wil be maintained and include any customer supplied software relating to Specifications and Procedures.

6. For all customer supplied material, a Bill of Materials will be produced by Production from the latest approved drawings. This is then issued to the Material Controller for the purposes of checking off all incoming material to ensure conformity to the approved drawings.